



**BOARD OF SECONDARY EDUCATION , B K ROAD, ODISHA, CUTTACK-1**

**TENDER CALL NOTICE**

No. **7027** / (Eng. Section)/dt. **11. 12. 24**

Tender Papers in sealed cover in the prescribed Format are invited from the intending registered Transportation Agencies having valid Reg. No., PAN Card, valid up to date GST & IT clearance Certificate for transportation of Text Books to different Nodal Centers within the State / District Education Officer / District Welfare Officer points of each District / Zonal offices of B.S.E., Odisha for the **Academic Session, 2025-26**. The Tender Paper can be obtained from the office of the undersigned on payment of Rs.2,360/- [Rs.2000/- +GST@18%] (Rupees two thousand three hundred and sixty) only in cash on any working day from dt. 13/12/2024 to dt.24/12/2024 between 11.00 a.m. to 1.00 p.m. The tender papers can also be downloaded from our website – [www.bseodisha.ac.in](http://www.bseodisha.ac.in). The last date for submission of Tender Paper at the office of the Secretary, Board of Secondary Education, Odisha, B.K.Road,Cuttack-753001 is dt.24/12/2024 up to 1.00 p.m. The same shall be opened on dt. 26/12/2024 at 3.00 p.m. in presence of tenderers or their authorized representative only.

The authority reserves the right to reject any or all tenders without assigning any reason thereof.

Memo No. **7028** (Engg. Section) dt. **11. 12. 24**

**SECRETARY**

Copy submitted to the Joint Director (Advertising), I & PR Deptt., Govt. of Odisha, Bhubaneswar for information and to take immediate step for publication of this Notification in one edition of the Odia Local Daily Newspaper “**The Samaj**” in one issue only utilizing space (12 Cm. x 8 Cm.) inside page for publication on dt.13/12/2024 positively for information of all concerned at the approved rate. A complimentary copy shall be sent to the Finance Officer, BSE, Odisha, Cuttack along with the bill in duplicate for pass and payment.

**SECRETARY**

B.S.E., Odisha, Cuttack

Memo No. **7029(5)** (Engg. Section) dt. **11. 12. 24**

**Copy forwarded to:-**

1. The Finance Officer / S.O, Finance / S.O., Accounts-II / I.A. for information and necessary action.
2. Office Notice Board for wide publication.

**SECRETARY**

B.S.E., Odisha, Cuttack



**BOARD OF SECONDARY EDUCATION ,B K ROAD, ODISHA, CUTTACK-1**  
**INSTRUCTION TO TENDERER**

1. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as **"Technical Bid"**. Similarly Financial Bid should be kept in another envelop & super scribe it as **"Financial Bid"**. Both the sealed envelops shall be kept in another envelop & super scribe as **"Tender for Transportation of Text Books"**, Tender call Notice No-                      dt-  
Tenderers are required to submit EMD of Rs.40,000/- (Rupees Forty thousand) only in shape of Bank Draft drawn in favour of the Secretary, Board of Secondary Education, Cuttack payable at Cuttack along with the tender.
2. Tenderers must have possessed 04 (four) no. of (6 wheeler ,10 wheeler and 12 wheeler) vehicles in good running condition for transportation of Text Books across Odisha.
3. Tenderers are required to submit true copy of PAN Card and I.T. Clearance Certificate, GST Clearance Certificate (deposit receipt) obtained from the appropriate authority along with the tender.
4. If the Tender Paper are to be downloaded from the Website the cost of the Tender Paper **Rs.2360/- (Non-Refundable) [Rs-2000/- + GST@18%] (Rupees two thousand three hundred and sixty) only** shall be submitted along with the tender in shape of Bank Draft drawn in favour of Secretary, Board of Secondary Education, Odisha, Cuttack payable at Cuttack.
5. The vehicles must be in good running condition with up to date Tax Clearance and fitness certificates, Insurance and all Odisha permit.
6. The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.
7. The authority reserves the right to transport the Text Books by other means of conveyance for timely completion of the work at the time of exigency.
8. The bill should be submitted after completion of the assignment for payment.
9. A letter of confirmation in this regard will be sent within 7 days from the date of acceptance of the lowest Tender.
10. The quoted rates are inclusive of fuel, driver and Toll Gate charges, but exclusive of taxes and levies.
11. The payment will be allowed from starting point to destination only, but not for the return journey.





14. The tenderers shall produce the Original documents related to Technical Bid on the date of opening of tenders.
15. If the tenderer fails to execute the agreement and does not deposit security money within the stipulated date, the EMD will be forfeited and award of tender shall be cancelled and next eligible tenderer shall be awarded with the work.
16. After due formalities stated above, final order shall be placed with the Transport Agency.
17. The transportation of Text Books would be made as per specified date & time, which would be intimated later on.
18. Board shall have the power to refuse / accept any tender that contravenes the "Terms & Conditions".
19. Payment shall be made after the transportation of Text Books is over on submission of bill along with other relevant documents as required.
20. TDS shall be deducted at the time of payment of bill.
21. If the tenderer fails to deliver the Text Books within time as specified in the work order, authority of the Board reserves the right to forfeit the security deposit and take action as deemed proper.
22. The tenders shall be opened in presence of the tenders or their authorized representatives if any, otherwise the tender of the absentee shall be rejected.
23. The vehicles must be in good running condition with up to date Tax Clearance and fitness Certificates, Insurance and all Odisha permit.
24. The travel agency is to provide the extra number & category of vehicle per intimation in respect of each district.
25. As the Task is to be completed within a stipulated period/ time line, the travel agency is to complete the task/ delivery of books within the date specified for the purpose. Utmost care devotion and responsibilities must be taken by the transport agency to avoid unnecessary delay.
26. If the travel agency deviates in the specification and numbers of vehicle provided to him in advance in respect of any district, no extra charges will be provided for engaging other category and extra numbers of vehicle.
27. The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.
28. The tenderer shall bear all risk responsibility and extra cost in case of break down or damage of any part of vehicle and should ensure timely delivery of Text Books at the destination.
29. President, Board of Secondary Education, Odisha, Cuttack shall have the power to amend any of the terms & conditions of the tender.
30. In the event of any dispute arising in execution of the tender, the decision of the President, Board of Secondary Education, Odisha shall be final & binding on the Tenderer.
31. Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to jurisdiction of Court at Cuttack only.
32. Payment will be allowed from starting point to destination, but not for return journey.

#### **DECLARATION**

***I have gone through the Tender Notice, both the bid formats, instruction, terms and conditions of the Tender and understood fully and agreed.***

Date:-

**Signature  
& seal of the Tenderer**





BOARD OF SECONDARY EDUCATION, B.K.ROAD, ODISHA, CUTTACK-1  
**TECHNICAL BID**

**Tender Call Notice No.-**

**(Eng. Section) dt:-**

*(Original Documents are to be produced on the date of opening of Tender Paper for verification)*

- 1- Name and address of the transport Agency along with photo copy of Registration Certificate :-
- 2- Name and address of the Proprietor/Director :-
- 3- PAN No.  
(photo Copy of PAN Card to be enclosed) :- Yes / No
- 4- Photo copy I.T. Clearance Certificate /receipt of deposits of last Qtr./Year (to be enclosed) :- Yes / No
- 5- GST Registration along with Clearance Certificate/receipt of deposits of last FY (Photocopy to be enclosed) :- Yes / No
- 6- Details of EMD :- B.D. No ..... Dt .....  
(Draft to be attached) Rs.
- 7- If Tender Paper purchased against  
Payment of Cash :- C.R. No- Dt-  
(Original Cash receipt to be enclosed)
- 8- In case of Tender Paper downloaded  
From the Website :- B.D. No..... Dt- .....  
(Cost of Tender Paper in shape of B.D. to be attached) Rs-
- 9- Experience in the field of Text Book in any organization Transportation if any,  
(Proof to be attached)
- 10- Vehicle Nos. along with photocopies of up to date Tax Clearance /  
Fitness Certificates / Insurance and All Odisha permit are to be attached.

**Date:-**

**Signature  
& seal of the Tenderer**



**BOARD OF SECONDARY EDUCATION, B.K.ROAD, ODISHA, CUTTACK-1**  
**FINANCIAL BID**

**Tender Call Notice No.-**

**(Eng. Section) dt:-**

**SPECIFICATION**

1. Name & Address of the Transport Agency along with photo copy of Registration Certificate.
2. GST No.

Rate to be offered per K.M				
Sl. No	Type of Vehicles	Loading capacity for nos. of Books	Kilometer (One Side Rate)	Rate in (Figure & Word)
1	10 wheeler	55,000 – 60,000 15 to 20 MT	Covering more than 301 Km.	
			Covering 201 Km. to 300 km	
			Covering up to 200 Km.	
2	06 wheeler	35,000 – 40,000 6 to 10 MT	Covering more than 301 Km.	
			Covering 201 Km. to 300 km	
			Covering up to 200 Km.	
3	04 wheeler	12,000- 15,000 2 to 4 MT	Covering more than 301 Km.	
			Covering 201 Km. to 300 km	
			Covering up to 200 Km.	
4	06 wheeler (Local)	35,000 – 40,000 6 to 10 MT	For Cuttack Town	
			For Bhubaneswar Town	
			For Jagatsinghpur Town	
5	04 wheeler (Local)	12,000- 15,000 2 to 4 MT	For Cuttack Town	
			For Bhubaneswar Town	
			For Jagatsinghpur Town	

**Notes:-** Supply of vehicles shall be binding on the firm as per rate offered (inclusive of Toll Gate/Fuel/ Driver Charges , but exclusive of all Taxes). No payment will be allowed for return journey.

**Signature  
& seal of the Tenderer**