

**BOARD OF SECONDARY EDUCATION
ODISHA : CUTTACK**

**TENDER FOR PROVIDING TAMPER EVIDENT LOGISTICAL SOLUTION (GPS LOCKS) ON HIRING BASIS FOR
TRANSPORTATION OF CONFIDENTIAL MATERIALS OF B.S.E., ODISHA**

INSTRUCTION TO TENDERER

1. Scope of Work

- I. The bidder should provide a tamper evident logistical GPS tracking solution capable of continuous monitoring and event alarms. The solutions should have the following systems embedded within
 - a) Mechanical Lock
 - b) Master to mechanically open any lock
 - c) GPS capabilities for continuous tracking
 - d) Notifications for opening and closing
 - e) Warning for untimely opening and closing
 - f) Warning for deviation from the delivery schedule and delivery path
 - g) Dashboard facilities for monitoring of the entire operations
 - II. The bidder has to provide a unique "GPS LOCK" for every centre .
 - III. The bidder has to create a control room with required manpower at B.S.E, Odisha Head Quarter from where all the units can be monitored.
 - IV. The bidder has to provide the GPS Locks at B.S.E., Odisha HQ.
 - V. The GPS Lock should be FC & CE Certified.
2. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as "Technical Bid". Similarly Financial Bid should be kept in another envelop & super scribe it as "Financial Bid". Both the sealed envelopes shall be kept in another envelop & super scribe as "Tender for Temporary Hiring of Tamper Evident Logistical Solution (GPS Locks)", Tender Call Notice No..... , Date.....
 3. The Tender papers are to be downloaded from the website and the cost of the Tender paper Rs.1680/-(Non-refundable) [Rs.-1500/- + GST @ 12%] (Rupees one thousand six hundred and eighty)only shall be submitted along with the tender in shape of Bank Draft drawn in favour of Secretary, Board of Secondary Education , Odisha, Cuttack payable at Cuttack.
 4. Tenderers are required to submit EMD of Rs.10,000/-(Rupees Ten thousand)only in shape of Bank Draft drawn in favour of the Secretary, Board of Secondary Education , Odisha, Cuttack payable at Cuttack along with the Tender.
 5. The Tenderers should be a Private Limited or Limited Company registered under the Indian Companies Act.1956 or 2013 of GOI and should be into existence in India for last 5 years as on day of bidding . The registration certificate to that effect should be submitted along with the Tender .
 6. Copy of ISO 9001, ISO27001, ESIC & EPF Certificate.
 7. The details of core business areas of operation , number of years in the business, ownership and organizational structure of the company along with registration No. of the firm from any approved authority of Odisha or Central Agency.
 8. Bidder should have direct Govt. experience of providing GPS Locks on hiring basis in examination based projects for any Department/PSU/State Board based out of Odisha State .
 9. Bidder should have direct Govt. experience of providing GPS locks on hiring basis in examination based projects for State Education Boards of at least 2 different states in India.
 10. Tenderers are required to submit the true copy of PAN Card and GST registration Certificate alongwith I.T. Clearance and GST Clearance Certificate from the appropriate authority along with the tender .
 11. The Bidder has to be profitable last FYs and should have an average annual turnover of INR-10 Crores during the last financial years i.e. 2021-22.
 12. The bidder should not have been debarred / blacklisted by any Organization / Board/ Council / University / Commission and any other Government / PSU / Government undertaking organization in the last five years.
 13. Bidder should have its own/rental site of Tier-3 Data Centre and Disaster recovery at 2 different seismic zones within India for storage of sensitive data of Examination.
 14. The quoted rates are exclusive of all taxes and levies per Lock .
 15. The Bill should be submitted after completion of the assignment for early settlement of the claim .

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TRANSPORTATION OF CONFIDENTIAL MATERIALS OF B.S.E., ODISHA**

TERMS AND CONDITIONS

1. Scope of Work

- I. The bidder should provide a tamper evident logistical GPS tracking solution capable of continuous monitoring and event alarms. The solutions should have the following systems embedded within
 - a) Mechanical Lock
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 - g) Dashboard facilities for monitoring of the entire operations
 - II. The bidder has to provide a unique "GPS LOCK" for every centre .
 - III. The bidder has to create a control room with required manpower at B.S.E, Odisha Head Quarter from where all the units can be monitored.
 - IV. The bidder has to provide the GPS Locks at B.S.E., Odisha HQ.
 - V. The GPS Lock should be FC & CE Certified.
2. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as "Technical Bid". Similarly Financial Bid should be kept in another envelop & super scribe it as "Financial Bid". Both the sealed envelopes shall be kept in another envelop & super scribe as "Tender for Temporary Hiring of Tamper Evident Logistical Solution (GPS Locks)", Tender Call Notice No..... , Date.....
 3. The Tender papers are to be downloaded from the website and the cost of the Tender paper Rs.1680/-(Non-refundable) [Rs.-1500/- + GST @ 12%] (Rupees one thousand six hundred and eighty)only shall be submitted along with the tender in shape of Bank Draft drawn in favour of Secretary, Board of Secondary Education , Odisha, Cuttack payable at Cuttack.
 4. Tenderers are required to submit EMD of Rs.10.000/-(Rupees Ten thousand)only in shape of Bank Draft drawn in favour of the Secretary, Board of Secondary Education , Odisha, Cuttack payable at Cuttack along with the Tender. Tender without accompanying E.M.D. shall be rejected.
 5. The E.M.D of unsuccessful tenderer(s) will be refunded soon after finalization of tender. No. interest shall be paid on EMD deposit.
 6. The Tenderers should be a Private Limited or Limited Company registered under the Indian Companies Act.1956 or 2013 of GOI and should be into existence in India for last 5 years as on day of bidding . The registration certificate to that effect should be submitted along with the Tender .
 7. Copy of ISO 9001, ISO27001, ESIC & EPF Certificate.
 8. The details of core business areas of operation , number of years in the business, ownership and organizational structure of the company along with registration No. of the firm from any approved authority of Odisha or Central Agency.
 9. Bidder should have direct Govt. experience of providing GPS Locks on hiring basis in examination based projects for any Department/PSU/State Board based out of Odisha State .
 10. Bidder should have direct Govt. experience of providing GPS locks on hiring basis in examination based projects for State Education Boards of at least 2 different states in India.
 11. Tenderers are required to submit the true copy of PAN Card and GST registration Certificate alongwith I.T. Clearance and GST Clearance Certificate from the appropriate authority along with the tender .
 12. The Bidder has to be profitable last FYs and should have an average annual turnover of INR-10 Crores during the last financial years i.e. 2021-22.
 13. The bidder should not have been debarred / blacklisted by any Organization / Board/ Council / University / Commission and any other Government / PSU / Government undertaking organization in the last five years.
 14. All columns of Technical Bid and Financial Bid must be filled in properly .
 15. The rate should be quoted exclusive of all taxes / levies.
 16. Over writing, insertion , addition , alteration and erasing on Tender Paper should be avoided. This may cause disqualification . Corrections if any on tender paper , in either or the bids should be duly attested by the tenderer.
 17. The Financial Bids of all the qualified tenderers will be opened whose Technical Bids are found in order.
 18. L- I will not be the only criteria for award of tender. Experience / expertise in the field, and credibility of the firm will be taken into consideration for qualification of Financial Bid.
 19. The successful tenderer shall have to execute an agreement & deposit security money amounting to Rs.50,000/-(Rupees fifty thousand)only in shape of BD drawn in favour of the Secretary, Board of Secondary Education , Odisha, Cuttack payable at Cuttack within 07(seven) days from the date of award of tender. The Security Deposit amount so deposited shall be refunded without interest after successful completion of the assignment or on termination of the Agreement .

20. The tenderers shall produce the Original documents related to Technical Bid on the date of opening of tenders.
21. If the tenderer fails to execute the agreement and does not deposit security money within the stipulated date, the EMD will be forfeited and award of tender shall be cancelled and next eligible tenderer shall be awarded with the work.
22. After due formalities stated above, final order shall be placed with the Agency .
23. Board shall have the power to refuse / accept any tender that contravenes the "Terms & conditions".
24. Bidder should have its own/rental site of Tier-3 Data Centre and Disaster recovery at 2 different seismic zones within India for storage of sensitive data of Examination.
25. The quoted rates are exclusive of all taxes and levies per Lock .
26. The Bill should be submitted after completion of the assignment .
27. TDS shall be deducted at the time of payment of the Bill as per provision of Govt. .
28. The tenders shall be opened in presence of the tenderers or their authorized representatives if any.
29. President, Board of Secondary Education , Odisha , Cuttack shall have the power to amend any of the terms & conditions of the tender.
30. The firm shall abide by the terms and conditions. Failure to fulfil any condition on the part of the firm will entail termination of the award .
31. If the firm fails to complete the assignment as per the instruction of the Board or any error found due to negligence of the firm the Board is at liberty to withhold the payment in full or any part from the bills at the time of final payment or impose any penalty as deemed fit considering the nature of error .
32. In the event of any deviation from terms and conditions, the SD amount shall be forfeited besides such Legal measures shall be taken against the firm as deemed fit .
33. In the event of any dispute arising in execution of the tender, the decision of the President, Board of Secondary Education , Odisha shall be final & binding on the Tenderer.
34. Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to jurisdiction of Court at Cuttack only.

DECLARATION

I HAVE GONE THROUGH THE TENDER NOTICE, BOTH THE BID FORMATS, INSTRUCTION, TERMS AND CONDITIONS OF THE TENDER AND UNDERSTOOD FULLY AND AGREED.

Date:

Signature
& seal of the Tenderer



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TECHNICAL BID

Tender Call Notice No.....(Secret)/Date.....

(Original Documents are to be produced on the date of opening of Tender Paper for verification)

- 1. Name & Address of the Company :-
With details address & Photocopy
of Registration Certificate.**
- 2. Name & Address of the M.D or :-
Authorized personnel**
- 3. Photocopy of PAN & IT Clearance :-**
- 4. GST Registration & Clearance :-**
- 5. (i).Details of core business areas of Operation :-
(ii).Number of years in business :-**
- 6. Client reference and brief details of the similar
projects undertake if any :-**
- 7. Experience in detail :-**
- 8. Audited financial Statement for
last financial year :-**
- 9. Cost of Tender paper
(downloaded from the website):- B.D. No..... Date..... Amount.....**
- 10. Details of EMD :- B.D. No..... Date..... Amount.....**
- 11. Copy of ISO 9001, ISO27001,
ESIC & EPF Certificate :-**

DECLARATION

**The Documents and Information submitted herewith are Genuine to the best of my
knowledge and belief .**

Date:

**Signature
& seal of the Tenderer**



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FINANCIAL BID

1. Name of Bidding Organization :-
2. Registration No. of the Bidding Organization :-
3. Address of the Bidding Organization :-
4. Rate for providing services of Tamper Evident Logistical Solution (GPs Locks) for Transportation of confidential materials to Examination venues on rental basis. (Exclusive of all taxes).

Rate(.....in words)

Per lock per Exam. Rate

**Sealed & Signature
of the Tenderer**